

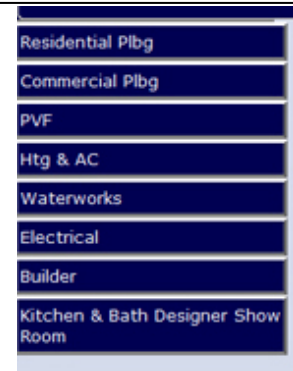


Quick Reference – Introduction to coburns.com



- **Tabs at the Top**
 - View Cart - View items in your shopping cart.
 - Products - Go to the main page to look for products in the catalog.
 - Locations - View a listing of the locations/showrooms and their information
 - Events - Has announcements and events associated with Coburn Supply.
 - My Account – Only used by registered customers. Contains links to saved orders, payments, invoices, etc.
- **Search Box** – Located near the top right corner. Search for products with Coburn's Part #, Mfg #, descriptions or quickhits.
- **Login with username/password/ branch location** - Use to log into the web site. Username/Password is case sensitive. Default Branch is location you shop at most frequently although you can choose a different location to view stock at.
- **Forgot Password link** - Click this link to receive your information in an e-mail.
- **Register for web account** – Coburn's charge account customers can register for web access.
- **Scrolling Marquee** lets customers know of any important announcements.

- **Buttons on the left**
- Each button takes you to a particular section of the product catalog.
- The images in the center of the screen correspond to a button



- **Footer** – located at the bottom and contains helpful links.
 - About Us, Manufacturers Links, Feedback, Contact Us, Terms of Use, Help, HVAC/R Education, Closeout Specials, Open a Charge Account, Career, and Site Map.



For more Quick References, go to <http://www.coburns.com/Site/help.aspx>